

Corporate Online Banking Services (eCorp)

Salaries & Allowances

PAM Registration user guide

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1. Salaries & Allowances

1.1 PAM Registration

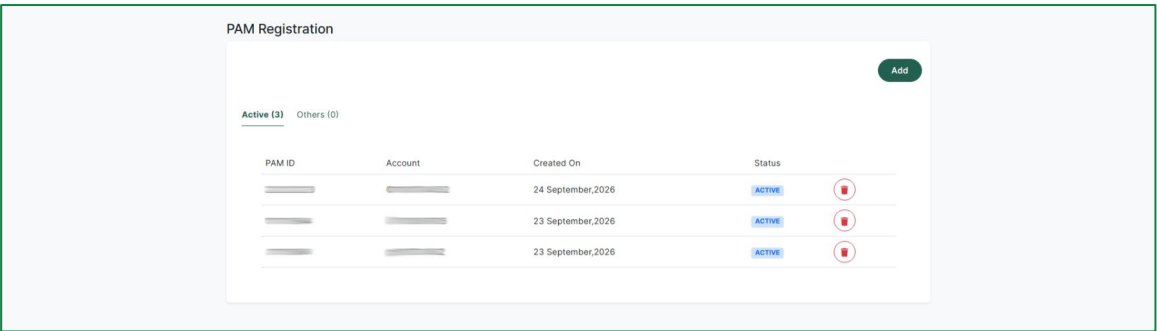
1.1.1. View Registration

Features & Notes:

- PAM ID is the entity's file number registered with the Public Authority for Manpower (PAM).
- Register your entity PAM ID and link it to your accounts.
- PAM registration is mandatory in accordance with CBK requirements. Please ensure that all information is entered accurately to avoid incorrect regulatory reporting.
- This service is available to Initiators, Single Full Access users, or Single Limited Access users.

Step-by-Step Instructions:

1. Navigate to **Salaries & Allowances > PAM Registration**.
2. The system will display all existing registrations under two tabs:
 - a. **Active:** Displays all active registrations.
 - b. **Others:** Displays registrations with In Progress, Rejected, or Deleted status.



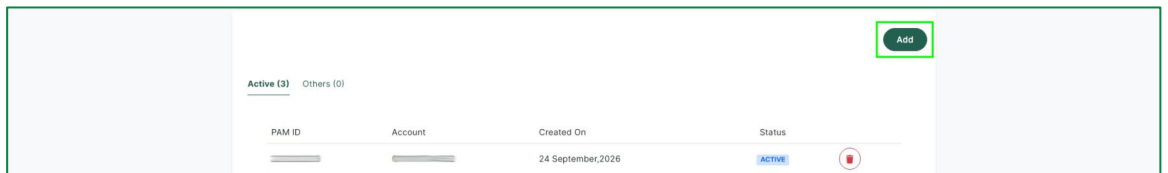
1.1.2. New Registration

Features & Notes:

- Register a new PAM ID and link it to an account.
- The registration request will be submitted for approval and may take up to 24 hours to process.
- This service is available to Initiators, Single Full Access users, or Single Limited Access users.

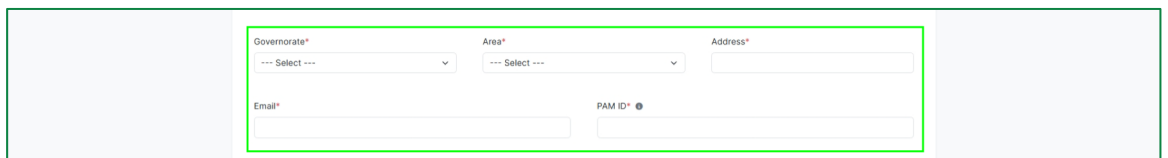
Step-by-Step Instructions:

1. Navigate to **Salaries & Allowances > PAM Registration**.
2. The system will display all existing registrations.
3. Click **Add**.



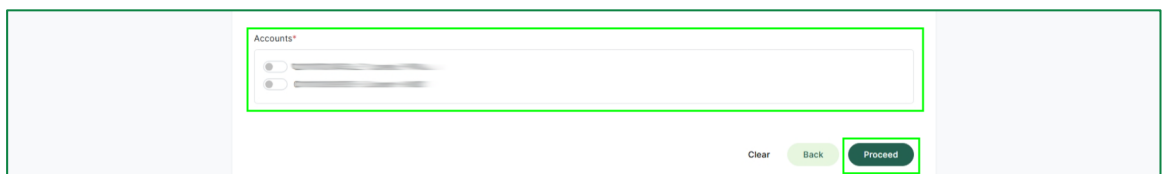
This screenshot shows the 'PAM Registration' list interface. At the top right, there is a green 'Add' button. Below it, there are tabs for 'Active (3)' and 'Others (0)'. A table displays registration details with columns: 'PAM ID', 'Account', 'Created On', and 'Status'. The first row shows a PAM ID, an account name, the date '24 September, 2026', and a status of 'ACTIVE' with a red stop icon.

4. Enter the **Address** details.
5. Enter the **Email**.
6. Enter the **PAM ID** (9 digits).



This screenshot shows the 'PAM Registration' form. It includes fields for 'Governorate*' (a dropdown menu), 'Area*' (a dropdown menu), 'Address*' (a text field), 'Email*' (a text field), and 'PAM ID*' (a text field with a red asterisk indicating it is required).

7. Select the **Account** to be linked to the PAM ID, then click **Proceed**. Only one account can be selected per request.



This screenshot shows the 'PAM Registration' form with the 'Accounts*' section highlighted. It displays a list of accounts with radio buttons for selection. At the bottom right, there are buttons for 'Clear', 'Back', and 'Proceed'.

8. **Review** the details, then click **Confirm**.

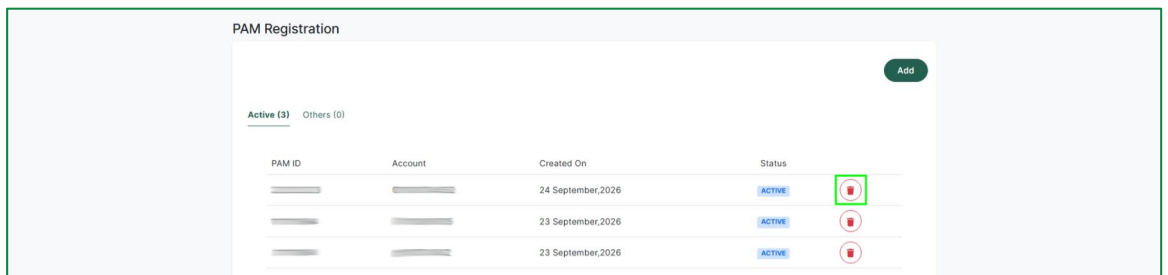
1.1.3. Delete Registration

Features & Notes:

- Delete an existing registration.
- This service is available to Initiators, Single Full Access users, or Single Limited Access users.

Step-by-Step Instructions:

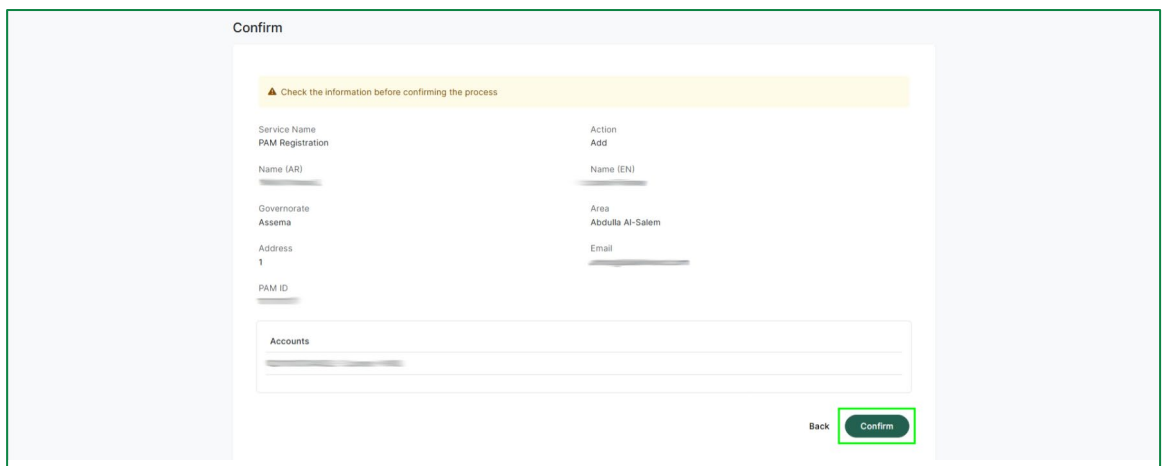
1. Navigate to **Salaries & Allowances > PAM Registration**.
2. The system will display all existing registrations.
3. Locate the registration you want to delete, then click the **Delete** button.



The screenshot shows the 'PAM Registration' interface. At the top right is an 'Add' button. Below it, there are tabs for 'Active (3)' and 'Others (0)'. A table displays three active registrations. Each row includes columns for 'PAM ID', 'Account', 'Created On', and 'Status'. The 'Status' column shows 'ACTIVE' in blue text. To the right of each row is a red circular delete button with a white minus sign, which is highlighted with a green box in the first row.

PAM ID	Account	Created On	Status
[Redacted]	[Redacted]	24 September,2026	ACTIVE
[Redacted]	[Redacted]	23 September,2026	ACTIVE
[Redacted]	[Redacted]	23 September,2026	ACTIVE

4. **Review** the details, then click **Confirm**



The screenshot shows a 'Confirm' dialog box. At the top, there is a yellow warning banner that says 'Check the information before confirming the process'. Below this, the details of the registration to be deleted are shown in two columns. The left column lists 'Service Name' (PAM Registration), 'Name (AR)', 'Governorate' (Assema), 'Address' (1), and 'PAM ID'. The right column lists 'Action' (Add), 'Name (EN)', 'Area' (Abdulla Al-Salem), and 'Email'. Below these details is a section for 'Accounts' with a redacted input field. At the bottom right, there are 'Back' and 'Confirm' buttons, with the 'Confirm' button highlighted by a green box.

Confirm

⚠ Check the information before confirming the process

Service Name PAM Registration	Action Add
Name (AR) [Redacted]	Name (EN) [Redacted]
Governorate Assema	Area Abdulla Al-Salem
Address 1	Email [Redacted]
PAM ID [Redacted]	

Accounts
[Redacted]

Back Confirm